



# APPLICATION FOR EMPLOYMENT

Invalid after 30 days – Please Print Clearly

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_

Position applied for: \_\_\_\_\_

Full-time  Part-time  Summer

Are you currently employed? Yes  No

If yes, where? \_\_\_\_\_

Can we contact your current employer? Yes

No  Phone #: \_\_\_\_\_

Date you are available to start work: \_\_\_\_\_

How did you learn about us? \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status?

Yes  No  *Proof of citizenship or immigration status will be required upon employment*

Have you been convicted of a felony within the last 7 years? Yes  No

If yes, please explain: \_\_\_\_\_

*A conviction does not disqualify you for employment*

Are you available for work Monday-Friday 7:00 a.m. to 5:00 p.m.? \_\_\_\_\_ Yes  No

All positions require heavy lifting. Can you lift up to 70 pounds? \_\_\_\_\_ Yes  No

Do you work well with others? Yes  No

Are you capable of getting to work on time every day? \_\_\_\_\_ Yes  No

Do you have a dependable mean of transportation getting to work? \_\_\_\_\_ Yes  No

List name and daytime phone # of person to notify if emergency occurs: \_\_\_\_\_

**PRE-HIRE DRUG SCREENING AND PHYSICALS MAY BE REQUIRED. UPON HIRE YOU WILL NEED TO PROVIDE YOUR DRIVERS LICENSE AND SOCIAL SECURITY CARD FOR US TO COPY AND PUT IN YOUR FILE. IF LESS THAN 18 YEARS OF AGE A WORK PERMIT MUST BE ACQUIRED.**

## EDUCATION

High School: \_\_\_\_\_ City: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you Graduate? Yes  No  GED

College/University: \_\_\_\_\_ City: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you Graduate? Yes  No  Degree: \_\_\_\_\_

Graduate and Up: \_\_\_\_\_ City: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you Graduate? Yes  No  Degree: \_\_\_\_\_

Describe any specialized training, apprenticeship, skills and extracurricular activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Honors Received: \_\_\_\_\_

## EMPLOYMENT EXPERIENCE

Please start with your present or most recent employment. Only include jobs held within the last five years for relativity.

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

If additional space is needed, please attach a sheet to the back of this application.

## SPECIAL SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experience: \_\_\_\_\_

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State any additional information you feel may be helpful to us in considering your application: \_\_\_\_\_

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## REFERENCES

Please include references that will best fit you and your abilities. **References** can include former managers, military sergeants, colleagues, teachers or professors, professional and personal connections, excluding immediate family, etc.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Connection: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Connection: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Connection: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Krukowski Stone Company, Inc. is an equal opportunity employer. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

## APPLICANTS STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 30 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by application law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. Invalid after 30 days.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview: Yes  No

Remarks: \_\_\_\_\_

\_\_\_\_\_  
Interviewer

\_\_\_\_\_  
Date

Employed: Yes

No

Date of Employment: \_\_\_\_\_

Job Title: \_\_\_\_\_

Hourly Rate: \_\_\_\_\_

Department: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

If applying online, please email application as a PDF attachment to Joanie Whitt [joaniew@krukowskistone.com](mailto:joaniew@krukowskistone.com). The subject should title: "**Job Application, Last Name**"

\*Please insert last name on application after Job Application in subject.

